

State Center City Council
Regular Meeting Minutes
December 19, 2023
State Center City Hall

Mayor Pfantz opened the council meeting at 6:30 p.m. Present were Quick, Darrow, Grant, Nichols, and Shaffar. Absent: None. Also present were L. Bearden, T. Hillers, K. Yates, J. Thomas, Jesse Toyne, P. Pitzen, C. Davis.

Mayor Pfantz opened a public hearing to hear comments on the status of the Community Development Block Grant for the water treatment improvements project. Written comments submitted:

- Through the 9/30/23 WRH invoice (last one on file @ R6) the project construction is about 38% complete.
- The CDBG requests to date are \$137,240 out of the \$500,000 grant (\$488,000 for construction and \$12,000 for administration). The remainder will be requested in the future. CDBG reimburses at 30.4% of construction expenses up to a maximum of \$488,000.
- The SRF loan request to date is \$824,605.
- The project will be finished in the summer or fall of 2024.

There being no other comments, the mayor closed the public hearing.

Mayor Pfantz opened the floor for public comment. Catherine Noble spoke asking the council to take a hard look at using the Opera House after possibly restoring and using some space for the fire department rather than demolishing it. Todd Meyer reminded those present that when the library project was proposed that the board was told to raise the money. He thought there needed to be better public communication so that a bond would pass, and the station could be built on the Kloppenborg donated land.

The oath of office of city council was administered to Howard Darrow and Harlan Quick, incumbents reelected on November 7th by the city clerk.

Motion by Quick, 2nd by Darrow to approve the consent agenda including Res. 24-27 monthly transfers in amount of \$23,866.68 and liquor license renewal for St. Andrew's Bar & Grill. Motion passes 5-0 roll call.

Nick Frederikson of ISG updated the progress of the R/O treatment plant. Darrow moved to adopt Res. 24-32 approving pay application #13 to WRH in the amount of \$159,981.91. Grant 2nd; Res. 24-32 is adopted 5-0 roll call.

CJ Gross with ISG presented a proposed alternate design for the sanitary sewer treatment lift station project. It is thought by ISG that the cost of the project could come in significantly below estimated. CJ also broke the news that although State Center qualifies as a IDNR disadvantaged community, we do not qualify under SRF disadvantaged qualifications. This is a significant loss of revenue for the project. ISG will look into USDA funding and check with SRF to determine if we could increase the amount of SRF loan funding. They will work quickly to get council information so that they can consider the issue early in January. There was not action taken on the alternate design for the lift station at this time.

Nick again spoke regarding the 2021 4th St HMA project. The project is still open. They are working with the IDOT to get everything ready so that documents are ready to execute as soon as the IDOT can complete the project audit. This project was 100% funded with state money. Darrow moved to adopt Res. 24-28 approving change order #2 decreasing the contract amount by \$19,742.60. Nichols 2nd; Res. 24-28 is adopted 5-0 roll call. Darrow moved to adopt Res. 24-30 approving final pay application #5, project retainage in amount of \$10, 565.712 to be held until project audit completion. 2nd by Grant; Res. 24-30 is adopted 5-0 roll call. Darrow moved to adopt Res. 24-33 approving the project Certificate of Completion and Final Acceptance of Agreement Work contingent upon project audit completion. Nichols 2nd; Res. 24-33 is adopted 5-0 roll call.

Quick moved to adopt Res. 24-29 approving support and financial commitment for the Main St. Program in State Center. Grant 2nd; Res. 24-29 is adopted 5-0 roll call.

After discussion of options suggested by Snyder & Associates for the 7th St/1st Ave N intersection, a public safety committee meeting was scheduled for 5:30 p.m. Tuesday, December 26th.
Adjustment of the Acting Electric Superintendent probation period was tabled.

Toyne gave an electric department update.

Pitzen gave a public update. The upcoming Rural Water rate increase of 5% was mentioned.

The clerk handed out the proposed Vacant Building ordinance draft and asked that the council be prepared to discuss at the January meeting.

Grant moved to adopt Res. 24-31 approving payoff in amount of \$52,634.11 to DeLage Landen Public Finance of the 2023 Tahoe lease. The funds for this payoff will come from the sale of the same Tahoe to the City of Fulton, IL. Quick 2nd; Res. 24-31 is adopted 5-0 roll call.

Motion by Grant, 2nd by Quick approving sale of the PD department Crown Vic to the City of Albia for \$9,000.00. Motion is approved 5-0.

The Fire Station project was not discussed.

At 7:40, Council broke for a restroom break.

At 7:45, motion by Darrow, 2nd by Grant to enter closed session pursuant to Iowa Code 21.5 c. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion passes 5-0.

At 7:58, motion by Darrow, 2nd by Grant to return meeting to open session. Motion passes 5-0.

There was no action resulting from the closed session.

There being no further business, motion by Grant, 2nd by Nichols to adjourn meeting. Motion passes 5-0.

CLAIMS APPROVED 12.19.23

VENDER	DESCRIPTION	AMOUNT
1ST AYD	OPERATING SUPPLIES	247.49
911 CUSTOM	OPERATING EQUIPMENT	440.00
ACCESS SYSTEMS	COPIER CONTRACT	216.09
AIRGAS	CYLINDER RENTAL	88.28
ALLIANT	GAS UTILITY	1,166.22
ARNOLD MOTOR	VEHICLE SUPPLIES	762.35
ASTRA SECURITY	SURVEILLANCE	1,224.00
AT&T MOBILITY	SCPD WIRELESS	170.73
CEDAR VALLEY PATH	NEW E/EE PHYSICAL	85.00
CSB VISA	OFFICE SUPPY	468.88
CSB VISA	CELL DATA	1.06
CLAPSADDLE-GARBER	FEMA REVIEW	1,400.00
CORE & MAIN	STOCK SUPPLIES	1,860.37
CRAWFORD TRENCHING	FURNACE MAINT/REPAIR	527.88
CTI READY MIX	TN FILL SAND	212.88
DEAN SCHOPPE CONSTR	HAULING ROCK	829.52
DOUBLE H CONCRETE	STREET/CURB REPAIR	4,290.00
KIMBERLY EDLER	CPR CERTIFICATION	690.00
ELECTRIC PUMP	LAGOON SERVICE	1,545.00
FASTENAL	STOCK SUPPLIES	161.67
FLETCHER-REINHARDT	ELECTRIC DISTRIB SUPPLY	380.63
FORCE FITTERS	UNIFORMS	7,920.45
GEN TRAFFIC CONTRL	CAMERA MOUNTING EQUIP	1,284.00
I&S GROUP	ENGINEERING SERVICES	7,954.10
IOWA ONE CALL	LOCATES	32.40
IRUA	PURCHASED WATER	8,735.20

IRON MOUNTAIN	SHREDDING SERVICES	122.77
JOHN DEERE FINANCIAL	GREASE GUN TIPS	11.99
JUST SEW	UNIFORM PATCHES	100.00
BECKY KIELLY	JANITORIAL SERVICES	275.00
LEGACY POWER LINE	TRANSMISSION LINE WORK	1,875.00
MACQUEEN EQUIPMENT	OPERATING SUPPLIES	642.60
MARTIN MARIETTA	ROCK	678.77
MCMASTER-CARR	CIRCUIT BREAKER/CAMERAS	228.25
MED COMPASS	VOLUNTEER PHYSICALS	2,875.00
MENARDS-AMES	BATTERIES	20.78
MENARDS-MTOWN	MISC STOCK SUPPLIES	239.61
MICROBAC LAB	TESTING	384.80
MID IOWA ENTERPRISE	PUBLICATIONS	389.72
MIKE WALTON	WINDOW CLEANING	55.00
NELSON FABRICATION	LOADER REPAIR	329.28
NEW CENTURY FS	FUEL CHARGES	2,764.61
PARTNER COMM	PHONE/INTERNET	1,166.23
PETTY CASH FUND	REIMBURSEMENT	30.66
POWERPLAN	LOADER PARTS/REPAIR	637.00
RANDY'S PEST CONTROL	PEST CONTROL	185.00
RANGEMASTERS	PD UNIFORMS	359.04
REGION 6 RESOURCE	R/O CDBG ADMIN	65.00
RESCO	TRANSFORMERS	21,930.00
SANDRY FIRE SUPPLY	OPERATING SUPPLY	23.50
SHERMCO INDUSTRIES	ENGINE MAINTENANCE	9,925.00
SKARSHAUG TESTING	ELECTRIC SAFETY TESTING	1,040.70
STONE SANITATION	GARBAGE SERVICES	380.68
TOP NOTCH TREE SERVICE	TREE& STUMP REMOVAL	1,200.00
TROY'S ELECTRIC	BLUE LIGHTING	270.00
UNITYPOINT HEALTH	K HANSEN-NEW EMPLOYEE	275.62
US CELLULAR	FIRE & EMS CELL	108.93
US CELLULAR	PHONE/IPAD CHARGES	320.36
VIGILANT SOLUTIONS	DATA PLATFORM	1,500.00
CITY SUB-TOTAL		93,105.10
PAYROLL	12.08.23	38,125.84
LONGEVITY PAYROLL	12.07.23	1,551.31
COUNCIL/MAYOR PAY	12.06.23	6,440.11
PAYROLL	11.24.23	29,897.11
D. KUHN	DEPOSIT REFUND	110.82
RPGI	PURCHASED POWER	93,558.99
PSN	MONTHLY FEE	203.75
IDR	SALES/USE TAX	5,251.95
IDR	WET	2,317.67
KAUFFMAN	AWARD DISTIB	19,951.93
ADVANTAGE ADMIN	MONTHLY FEE	47.25
ADVANTAGE ADMIN	HRA CLAIMS	117.14
MID-CYCLE CLAIMS PAID		197,573.87
TOTAL APPROVED BY COUNCIL		290,678.97
TOTAL CONSENT BY FUND		
GENERAL		38,981.88
ROAD USE		10,388.50

KAUFFMAN	19,951.93
WATER UTILITY	28,180.16
R/O PRJ	11,879.83
SEWER UTILITY	8,835.64
ELECTRIC UTILITY	171,957.69
STORM SEWER	503.34
TOTAL	290,678.97

NOV REVENUE BY FUND

GENERAL FUND	336,864.58
ROAD USE	15,522.12
ST IMPRV RESERVE	163.61
LOST	18,748.07
WATER UTILITY	36,434.71
WATER IMPRV	5,315.21
SEWER UTILITY	16,629.79
SEWER IMPRV	10,516.27
ELECTRIC UTILITY	201,331.19
STORM WATER UTILITY	5,591.57
TOTAL	647,117.12



 Craig Pfantz, Mayor

Attest:



 Lori Bearden, City Clerk